

EXTRACT FROM THE MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE - 28 NOVEMBER 2013

14 ANNUAL REPORT 2012/13

Consideration was given to the draft Annual Report of the Committee for 2012/13 prior to its submission to full Council on 12 December. There is a requirement in the Council's Constitution for the Audit and Governance Committee to submit an annual report to Council to demonstrate how they have fulfilled their terms of reference and to account for their performance. CIPFA guidance states that certain key aspects be included such as the Committee's membership; a summary of activity including key topics, decisions and recommendations; and a review of the committee's effectiveness including any external assessment results and development activity undertaken such as training and networking. The CIPFA guidance also stated that annual reports should be publicly available, readable and accessible.

RESOLVED

That the Annual Report 2012/13 be approved for submission to Council.